

# Email to fax configuration for outbound faxes

## Email to Fax Configuration

From Digital Fax "Application Settings" menu, Please select the "Set Å»" button besides "Outgoing Faxes" to open the Email to fax settings page. Here flag the **"Enable Outgoing Faxes"** checkbox to enable the Email to fax feature, allowing all fax users to send faxes directly through their email client. Then specify the desired Email to fax **Protocol Type**, by selecting from pull-down menu:

## POP3/IMAP

- **Email address** is a dedicated account previously defined in your email server.
- **Server Name** is the IP address/FQDN of your POP3 or IMAP4 server
- **Server Port** dictates which protocol you are going to use to login to above email account. Any TCP port is accepted.  
Standard preferred ports are:
  - ♦ 110 for POP3
  - ♦ 995 for SSL-POP3
  - ♦ 143 for IMAP4
  - ♦ 993 for SSL-IMAP4
- **Username** is the userID associated to above dedicated email to fax address
- **Password** to login to above dedicated email account
- **Proxy** allows to optionally choose a proxy, between those configured in Proxy section
- **Poll server every** dictates the frequency UCX Suite connects to email server to check for new emails

Note that clicking the "Test settings" button also saves the configuration.

Email2Fax settings

Protocol Type

POP3/IMAP (Active)

Email Address

sample@mail.com

Server Name

10.0.0.12

Server Port

110

Username

sample@mail.com

Password

•••••

Proxy

HTTP/HTTPS

Change proxy settings

Poll server every

60

seconds

Test settings

Save

## Exchange EWS Web Services Basic Authentication

This email protocol is supported by UCX Suite rel. 2020.Winter.1 and above and it leverages basic Microsoft HTTPS-based

authentication available in MS- Exchange.

- **Server Base URL** is the Intranet/Internet HTTPS address of local Exchange server or cloud-based Office365 email service
- **Username** is the userID associated to a dedicated account previously defined in email server
- **Password** to login to above dedicated email to fax address
- **Proxy** allows to optionally choose a proxy, between those configured in Proxy section
- **Poll server every** dictates the frequency UCX Suite connects to email server to check for new emails

Note that clicking the "Test settings" button also saves the configuration.

**Email to Fax settings**

Protocol Type	Exchange	▼
Server Base URL	https://outlook.office365.com	
Username	sendfax@company.com	
Password	••••••••••	
Proxy	No proxy	▼
	<a href="#">Change proxy settings</a>	
Poll server every	45	seconds
	<b>Test settings</b>	<b>Save</b>

**Note:** Please be aware that EWS Basic Authentication won't be supported anymore by Microsoft after July 2021. EWS OAuth2 authentication is supported instead, starting from Imagicle rel. 2021.Winter.1.2, and it is fully documented in the next paragraph.

## Exchange OAuth2 Authentication

Inside "Email to Fax Settings" panel, please select "Office365 (Active)" from Protocol Type pull-down menu. New fields appear, to be compiled with data acquired during Azure App Registration configuration: Application ID, Directory ID and Client Secret.

Then you need to create a DEDICATED email account in Office365 to allow fax users to send faxes through it.

Moreover, you the dedicated email account in below panel, with proxy support if required. Polling time dictates how often Imagicle Digital Fax polls dedicated fax account to check for new fax document to be sent.

### General outgoing Fax settings

Enable Outgoing Faxes
☒

Save

### Email to Fax settings

Protocol Type

Office 365 (Active) ▼

Application (client) ID

83557098-258a-48ea-b1d0-67cb3f95d79e

Directory (tenant) ID

969d5b92-bc05-403f-b576-97201b665e65

Client secret

.....

Email Address

sendfax@imagicle.com

Proxy

No proxy ▼

[Change proxy settings](#)

Poll server every

45

seconds

Test settings

Save

## Troubleshooting

- When you hit "Test settings" button, you get **"Invalid credential"** error message.

Possible reasons:

- Invalid data entered.
- Not enough permission levels on Azure application.
- Dedicated email account does not exist or it is not accessible, due to restrictions applied on Azure portal.

- When you hit "Test settings" button, you get **"Server is not reachable"** error message.

Possible reasons:

- Internet is not available  
(outlook.office365.com and login.microsoftonline.com must be reachable)
- Wrong proxy settings

- When you hit "Test settings" button, you get **"An error has occurred testing outgoing faxes Email to Fax setting."** error message.

This is a generic error message, related to API crash during a call from Digital Fax web interface.

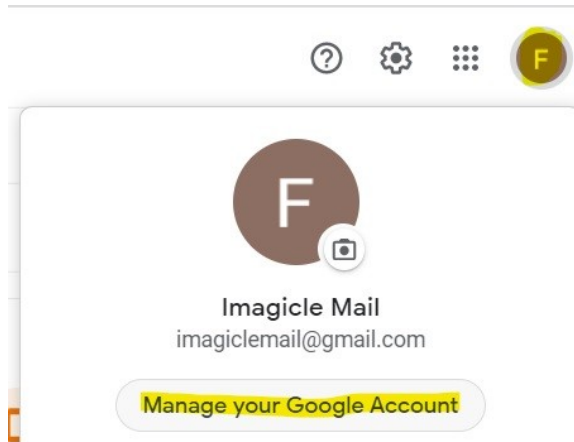
## Using Gmail as Mail server to send faxes

It is possible to use the Google's cloud based mail server Gmail to send faxes using email.

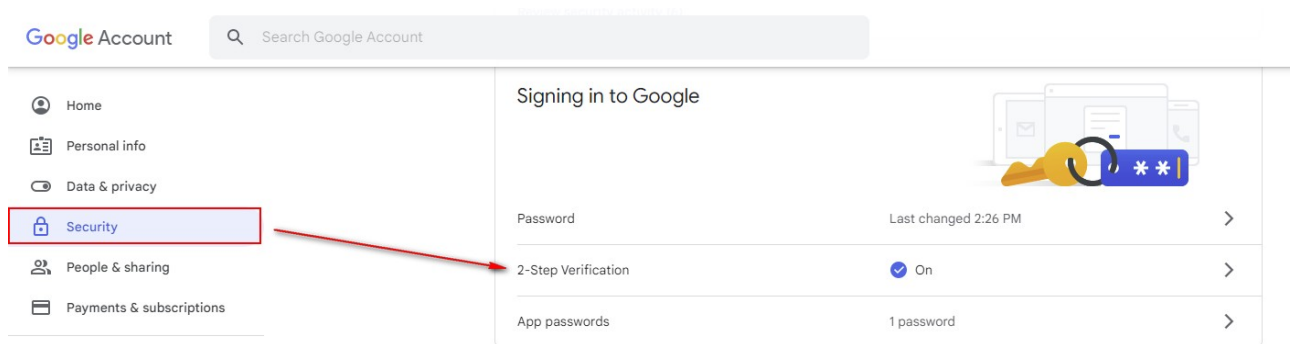
The following steps will guide you through the configuration required on the Gmail inbox and Imagicle Digital Fax to make the integration possible:

### Gmail configurations

1. Log in to you Gmail inbox, and click on the top right icon:

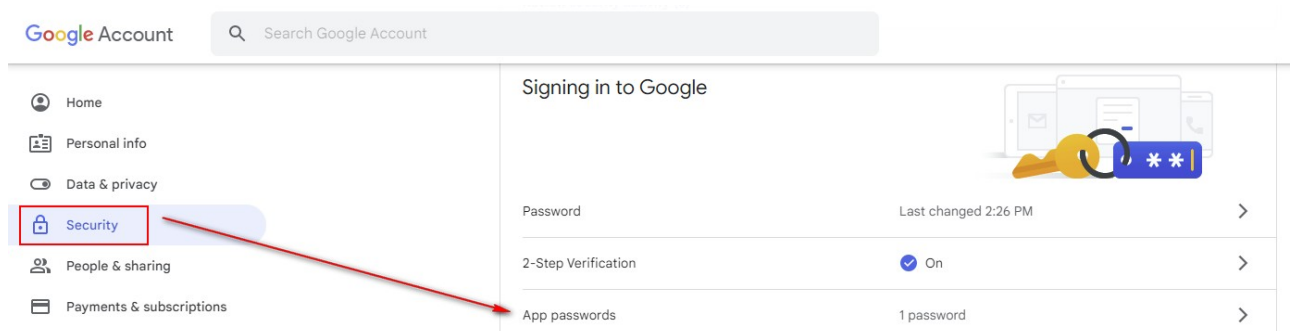


2. Click on the Security menu and make sure that 2-Steps Verification is turned on.

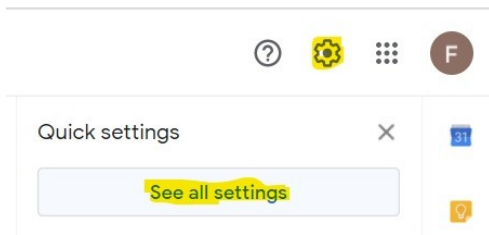


3. Click on "App passwords" section, and enter the following data:

- App: Other
- Name: Imagicle UCS



4. Take note of the 16 characters generated password.
5. Go back to the home page and click on the clockwork on the top right, and then click on "See all settings":



6. Click on "Forwarding and POP/IMAP" tab at the top:

## Settings

General Labels Inbox Accounts and Import Filters and Blocked Addresses **Forwarding and POP/IMAP** Add-ons Chat and Meet Advanced Offline Themes

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**Forwarding:**  
[Learn more](#)

[Add a forwarding address](#)

Tip: You can also forward only some of your mail by [creating a filter](#)!

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**POP download:**  
[Learn more](#)

**1. Status: POP is enabled** for all mail

☒ Enable POP for **all mail** (even mail that's already been downloaded)

☐ Enable POP for **mail that arrives from now on**

☐ **Disable POP**

**2. When messages are accessed with POP** keep Gmail's copy in the Inbox ▼

**3. Configure your email client** (e.g. Outlook, Eudora, Netscape Mail)  
[Configuration instructions](#)

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**IMAP access:**  
(access Gmail from other clients using IMAP)  
[Learn more](#)

**Status: IMAP is enabled**

☒ Enable IMAP

☐ Disable IMAP

**When I mark a message in IMAP as deleted:**

☐ Auto-Expunge on - Immediately update the server. (default)

☒ Auto-Expunge off - Wait for the client to update the server.

**When a message is marked as deleted and expunged from the last visible IMAP folder:**

☐ Archive the message (default)

☒ Move the message to the Trash

☐ Immediately delete the message forever

**Folder size limits**

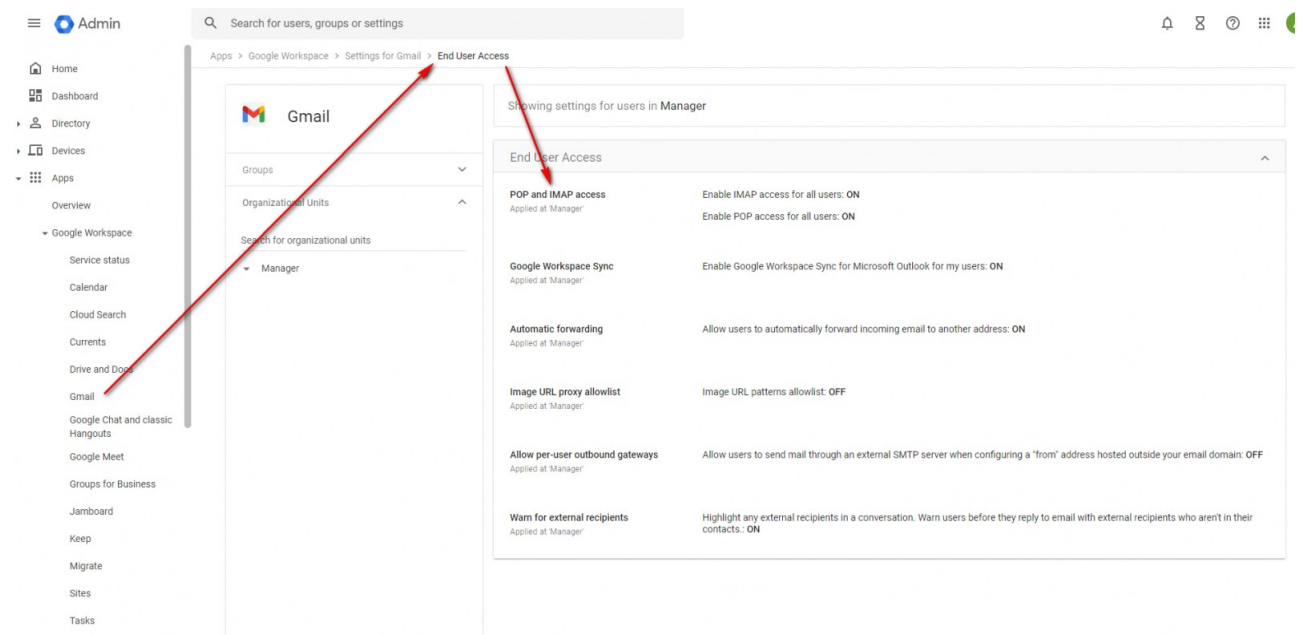
☒ Do not limit the number of messages in an IMAP folder (default)

☐ Limit IMAP folders to contain no more than this many messages 1,000 ▼

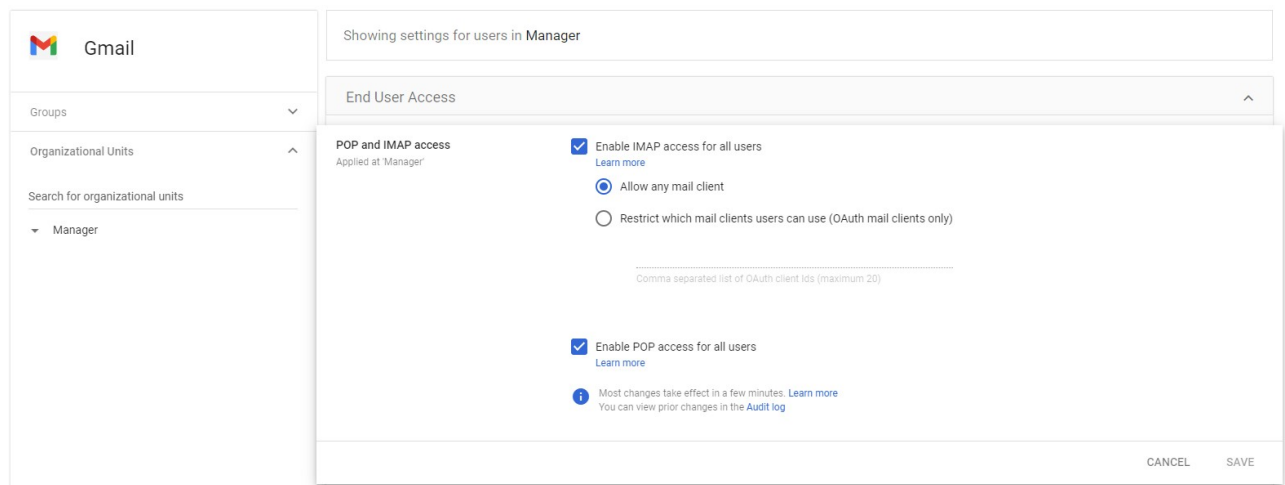
**Configure your email client** (e.g. Outlook, Thunderbird, iPhone)  
[Configuration instructions](#)

Save Changes Cancel

7. ⌵ Scroll down to POP download and enable the option "Enable POP for mail".
8. Optionally, you can also enable IMAP by going to "IMAP access" section and select "Enable IMAP".
9. Please make sure that POP3 and IMAP are enabled at enterprise level, by accessing Google Workspace admin portal.  
See below:



10. Click on "POP and IMAP access" and verify both methods are enabled for all users.



## Imgacle configurations

Digital Fax downloads emails from the Gmail inbox using either IMAP or POP3, then translates them into outgoing faxes. Below is a sample configuration of Gmail POP3:

Fax Server
Global Inbox
Global Outbox
Reports
Scheduled Reports
Send a Fax
Inbox
Outbox
Preferences
Application Settings
Manage Service

[< Back](#)

Mail to Fax settings

Enable Outgoing Faxes

☒

Email Address

imagiclefax@gmail.com

Server Name

pop.gmail.com

Server Port

995

Username

imagiclefax@gmail.com

Password

\*\*\*\*\*

Poll server every

5

seconds

Update Parameters

Test

Close

Password field must include the 16 characters password previously copied from Google web portal.

The same configuration can be applied for IMAP by just modifying the following parameters:

1. Server name: imap.gmail.com
2. Server port: 993

## Spurious prefix in Subject field

If an email-to-fax transaction reaches Digital Fax, including an unexpected prefix in the Subject field, fax sending is aborted.

Starting from Imagicle 2022.Winter.1 release, there's a setting to remove these spurious text from Subject field. Read [here](#) for more details.