User's Guide for any Calling Platform

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General overview.



Attendant Console

The operator console solution that simplifies and improves the handling of incoming and outgoing calls for all operators.

Your calls just a click away.

Answering, transferring and parking, queue management, and call recording.

Keep everything under control.

Colleagues, contacts, favorites, active calls panel and much more.

Integrated with your directories.

All contacts available within seconds, wherever they are stored.

Available for everyone.

Compatible with assistive tools for visually impaired and blind users.

Ideal for your Smart Working.

Same user experience on all devices, in the office and remotely.

The top of Customer Service.

Perfectly integrated with the other Imagicle solutions for Customer Service.

Imagicle | 3

Empowering your customer service.



Professional

Smart telephone operator's console ideal for small companies and small teams.

- Full multiple calls management: answer, hang up, hold/resume, call park, Camp-on, blind transfer, consulted transfer, conference call, call registry
- Advanced Queueing feature (2 chan.) with full reporting and single login to all queues
- Colleagues phone and rich presence, Microsoft Calendar Integration
- Personal- shared directories for contacts
- Caller ID, Click 2 call, screen pop-up
- Modern client for Windows in 8 languages customizable hotkeys and themes
- Certified for visually impaired users, with ZoomText Magnifier, Braille Displays, and Vocalizer software

MOST POPULAR

Enterprise

Fully featured operator console with complete queues visibility, management and supervisor console features.

ALL PROFESSIONAL FEATURES PLUS:

- Queued calls list with selective pick-up
- Login/logout to specific queues
- Force login status of other operators
- Open/Close queues
- VIP calls priority
- Real-time supervisor dashboard



Operator Essentials

Simple operator bar for hunt groups making easier welcome customers.

- Single call management: answer, hang up, hold/resume, blind transfer, consulted transfer, conference call, call registry
- Advanced queueing feature (1 chan.) with full reporting and single login to all queues
- Colleagues phone and rich presence, Microsoft Calendar Integration
- Caller ID, Click 2 call, screen pop-up
- Modern client for Windows in 8 languages customizable hotkeys and themes

Disclaimer: Imagicle Attendant Console users' guide describes all above features. Please ignore those features not included in your Attendant Console version, as per above tables.

A clean interface, with everything you need.

OPTIONS AND VOICE/CHAT SELECTION

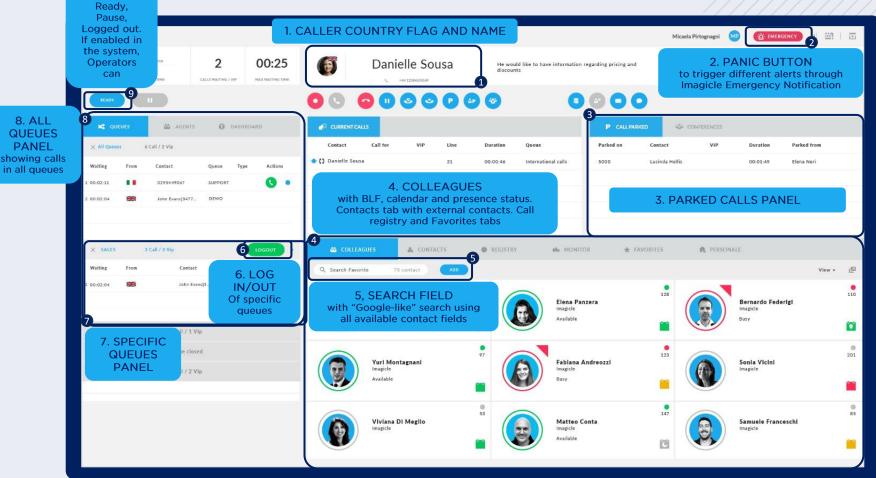
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CONTACTS AND COLLEAGUES

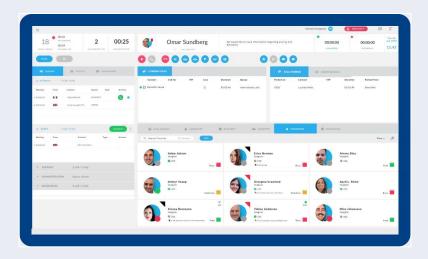
CVIC

QUEUES

B AGENT Everything is just a click away.



Installation requirements



Supported client operating systems

Windows 7
Windows 8
Windows 8.1
Windows 10
Windows 11
32 or 64bit

Hardware requirements

- 19" monitor, 1280 x 1024 resolution or above
 Dual-core CPU or
- higher 4GB RAM



Log in.

First time Login.

- First time you launch Attendant Console client:
 - The application prompts you to enter the FQDN or IP address of Imagicle UC Suite server. For HA environments, please enter Primary Imagicle Server's IP/FQDN
 - If "Secure connection" is flagged, then Attendant Console connects to UC Suite through a secure, TLS 1.2 TCP session.
 - Then you will be prompted to enter your user's credentials.
 - If UC Suite is synched with Active Directory, you just have to enter your Windows login credentials
 - Click on "Remember User" if you wish the application to store credentials for next login

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Remember use	er			
	LOG IN Options			
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ame/domain:	company.imagicle.cloud			
n:	<u>v</u>			
	SAVE	CANCEL		
	Imagicle bernardo.fo Remember use	Options ons ame/domain: company.imagicle.cloud r:	LOG IN TO Imagicle Blue's Attendant bernardo.federigi emember user LOG IN Options Ars × ame/domain: companyimagicle.cloud x	LOG INTO Imagicle Blue's Attendant bernardo.federigi ••••••••••••••••••••••••••••••••••••

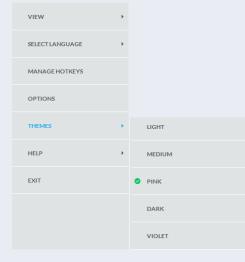


Themes.

Adapt it to your mood.

Within "**Themes**" menu, you can choose the skin you wish.





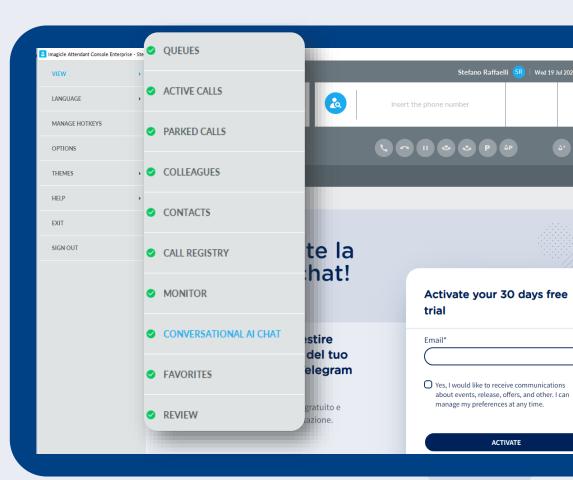




Panels.

Adapt it to your needs.

From top-left menu → VIEW, you can display/hide the panels included in Imagicle Attendant Console main layout.

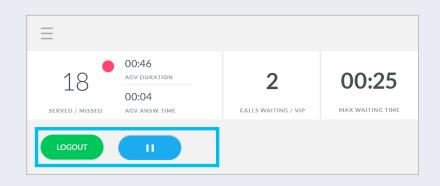




Queues.

Queues panel.

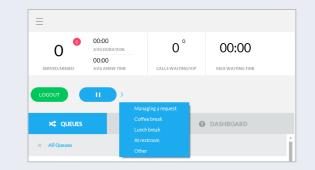
- This panel helps you to set your status and get a flavor of all queues you have been assigned, showing number of served and missed calls, how many waiting calls, waiting time, average call duration and answering time
- "Ready" toggle button allows to set yourself ready to serve calls to ALL queues you have been assigned
- After having set the Ready status, the button changes to "Logout" to allow you to toggle to NOT READY to serve calls (after working hours)
- "Pause" toggle button allows you to temporary logout from queue, by choosing pause reason (coffee break, lunch, others...)



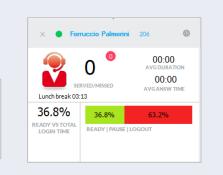
Pause Reasons.

- When multiple pauses are configured on the server, pause button requires Agent to select a specific reason while setting himself in pause state. Available pause states are displayed, as per picture on the side
- Supervisors can also set pause reason for Agents
- Pause reasons are displayed on Attendant Console

0	00:00 AVG DURATION	0°	00:00
U	00:00		
SERVED/MISSED	AVG ANSW TIME	CALLS WAITING/VIP	MAX WAITING TIME



× Francesco Iuliano 	(228)	LOGOUT		
			Start pause 🔹 🕨	Managing a request
Queue		Status		
DEMO-EN		Ready		
EN-PO		Ready		



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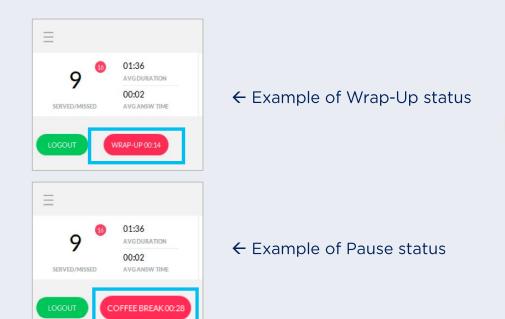
Agent/Operator status description.

STATUS	ICON	DESCRIPTION
Logged out on all queues	READY	NOT READY to serve calls for any queue (i.e. out of working hours)
Ready on all queues	LOGOUT	At work and READY to serve calls for ALL queues
Ready on selected queues	READY	At work and READY to serve calls for selected queues
Pause / Wrap-up	LOGOUT PAUSE	At work, but in manual or automatic Pause. Temporarily not available to serve calls for ANY queue (i.e. lunch break or after a served call)

Wrap-up.

If configured in Advanced Queueing, a "Wrap-Up" time starts at the end of each handled call, where you are automatically set in pause on all queues, allowing you to accomplish admin procedures like CRM/ERP data entry or other workflow tasks

- At the end of wrap-Up time, your status is automatically reverted to Ready
- Both wrap-up and pause times are reported into agent's statistic data



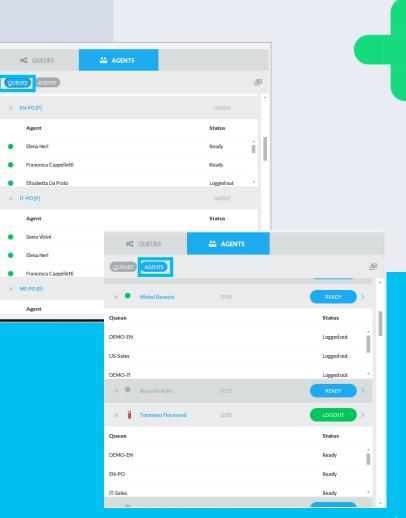
Queue info details.

- Panel where you can see all calls waiting in the queues
 - "All Queues" window lists all the waiting calls for all the queue where you have been assigned
 - Moreover, for each assigned queue, a dedicated window is available below. You can view waiting calls for each specific queue, you can manually login/logout from each queue and you can force queue opening/closing (if authorized)
- Info available in Queues panel:
 - Queue name
 - Waiting time
 - Caller Country
 - Caller Contact name and/or number
 - Type: can be "VIP" if call is coming from a contact included into a Contact Manager VIP directory; can be "R" for a call returning back to operator from camp-on queue
 - Actions: Operator can answer queued call by hitting green handset or he/she can book the call by hitting the blue hand

× QUEUES	👪 AGENTS	DASHBOARD	🖉 CURRENT CAL
× All Queues	(1 calls, 0 VIP)		Contact
Waiting From	Contact Queue	Type Action	s
1 00:00:06	Andrea So DEMO-IT		
× DEMO-EN[P]	0 calls, 0 VIP)	LOGOUT	
Waiting From	Contact 1	Type Actions	
			Name
X DEMO-IT [P]	1 calls, 0 VIP)	READY	1
Waiting From	Contact 1	Type Actions	Force open Force closed
1 00:00:06	Andrea Sonnin_		Restore ordinary schedule
			Ahmed Antar

Queue panel: "Agents" tab.

- Panel available only to queue supervisor or queue managers. It shows agents ready status for each assigned queue
- Two different views, selectable from pull-down menu:
 - "By Agent" shows agents list and queues associated to each of them
 - Queue manager can force login/logout from all queues (button beside agent name) or from single queue (rightclick on queue name)
 - "By Queue" shows queues list and agents associated to each of them
 - Queue manager can force agent login/logout by simply right-click on agent's name, within a specific queue.



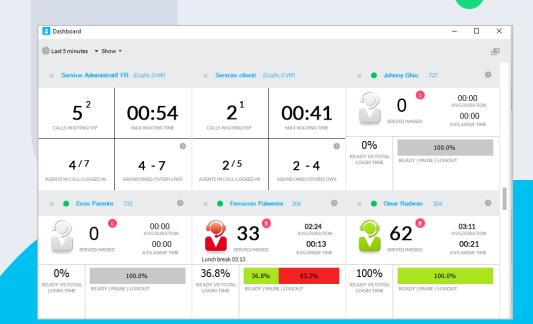
Queue panel: "Agents" tab.

- If you are an Advanced Supervisor, you have access to two features which allow to monitor agents' performances. These are:
- **%** (*** Silent Monitoring**": Listen to agent's conversation, without any awareness notice
- **"Whisper Coaching**": Discreetly provide suggestions to agent, without involving remote party
 - Both features are only available for Cisco UCM, HCS, Webex Calling Dedicated calling platforms.

X QUEUES	👪 AGENTS	DASHBOARD	
QUEUES AGENTS			<u>ه</u>
× ПТ-РО[Р]		(65002)	
Agent		Status	
 Elena Neri 		Ready	
• (v) •		Ready	
 Elisabetta Da Prato 		Logged out	-
× ME-PO [P]		(65006)	
Agent		Status	
Cinzia Micco		Ready	i l
 Elisabetta Da Prato 		Logged out	
Francesca Cappelletti		Ready	-
× US-PO [P]		(65007)	
Agent		Status	•

Queue panel: "Dashboard" tab.

- Panel available only to queue supervisor or queue managers. It shows real time agent/queue related information
- Customizable view by time frame and Queues/Agents details
 - For each selected queue: real time waiting calls, max wait time, engaged agents and lost calls, agents on call (picture below)
 - For each selected agent: total served/missed calls, average call duration and answer time, percentage of login time vs. pause and logout time
 - A square icon on top right allows window detachment from Attendant Console and full screen display on dedicated LCD wallboard panel
 - Each single window can be minimized by clicking black triangle on top left



Queue panel: "Dashboard" tab.

- Real time information about agents
 - Detachable "All Agents" panel including login status, login status time, pause reason.
 - Detachable "Agents on call" panel including list of active calls for each agents and all the relevant information about the call, such as direction, contact (number) and duration of call. From here you can trigger Silent Monitoring or Whisper Coaching on active call (Cisco UCM, Webex Calling Dedicated only)
 - Each single window can be minimized by clicking "X" symbol on top-left or top-right

× Agents on call			90 GO E
Agent	Direction	Contact	Duration
Federigi Bernardo (215)	In	Evans John (3477772130)	01:00
Vicini Sonia (201)	In	Federigi Bernardo (333685176	VIP 00:10

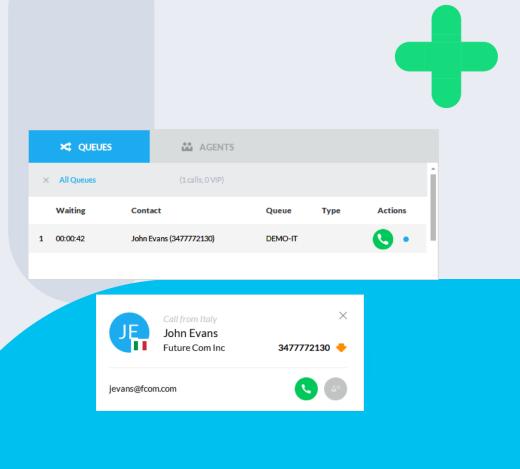
All agents													
× All agents												0	D
gent *	State	Time in state	Served	Missed	Avg answ. time	Avg conversation time	Tot conversation time	Tot ready	Tot pause	Tot wrap-up	Tot Login		
Christian Bongiovanni (722)	logged out	117:33:55	0	0	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00		
Claudio Ferrari (741)	ready	00:01:08	0	0	00:00:00	00:00:00	00.00.00	00:15:08	00:00:52	00:00:00	00:16:00		
Fawzi Khoury (405)	logged out	147:02:44	0	0	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00		
Federica Docali (740)	logged out	309:07:42	o	0	00:00:00	00:00:00	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00		
) Giorgio Barsacchi (227)	ready	116:39:43	0	0	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00	00.00.00	00.00.00		
Luca Isola (724)	logged out	1150-47-31	ø	0	00.00.00	00:00:00	00.00.00	00.00.00	00.00.00	00.00.00	00.00.00		
Massimiliano Picchi (211)	pause	72:05:05	0	0	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00	00:00:00	00.00.00		
Massimiliano Prando (205)	logged out	00:51:43	0	0	00:00:00	00:00:00	00:00:00	00:00:56	00.00.00	00:00:00	00:00:56		
Maurizio Beni (732)	logged out	68:08:39	a	0	00:00:00	00.00.00	00.00.00	00:00:00	00.00.00	00.00.00	00.00.00		
Michel Ravasio (749)	logged out	68:52:59	0	0	00.00.00	00:00:00	00.00.00	00.00.00	00.00.00	00.00.00	00.00.00		
Riccardo Rolto (723)	pause	72:04:59	0	0	00.00.00	00.00.00	00.00.00	00.00.00	00.00.00	00-00-00	00.00.00		



Call Handling

Notification of waiting calls.

- Upon incoming queued call, a small pop-up window on bottom-right and/or an audible alert is generated by Attendant Console (depends on alerting configuration)
 - At the same time, caller number, queue ID and caller ID name appears in Queue Panel
- You have the choice to wait for the call to reach your phone or you can manually pick-up call by clicking on handset icon (squared blue) or doubleclick on Queue panel's incoming call or right-click on same item and select "Answer"
- If distribution algorithm configured in Advanced Queueing is "On Demand", then you only have the option of manual call pick-up



Incoming calls handling.

- Upon incoming call to your agent's phone, a small **pop-up window** on bottom-right and/or an **audible alert** is generated by Attendant Console (depends on alerting configuration)
 - At the same time, caller number, queue ID, caller ID, company name and nationality flag appears in Phone Bar area
- **To answer call**, you can click on handset icon (squared blue) or double-click on "Current Calls" call item or right-click on same item and select "Answer"
- Once in a call, you can perform the following basic operations:
 - Set the call in "Pause" mode (handled by PBX), by clicking on u button
 - Perform a blind call transfer, by clicking on button or a consultative transfer, by clicking button.

In this case, a pop-up window will appear, asking for destination phone number or contact name.

JE		John Evan Future Com I 347777213	nc		
00	06			G P (
CURRENT	Contact John Evans (34	VIP Line		ion Queue 12 DEMO-IT	
¢	Call from John Ev Future C	/ans	3477772	× 2130 🔶	

jevans@fcom.com

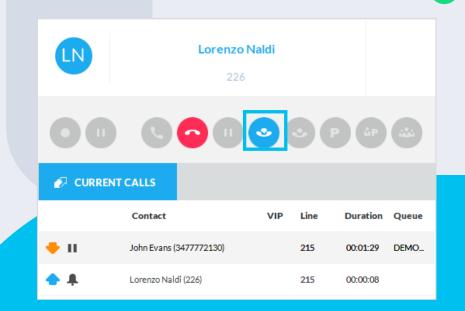


Transferring – Parking

-

Call Transfer with Consultation.

- Once in a call, you can **transfer the call** to a colleague, using **consultation**.
 - By clicking the blue-squared icon or hitting the relevant hot-key, a pop-up window allows you to enter destination number or contact name.
 - Once destination is selected, an outgoing call is issued (in the example: to extension 226)
- Once colleague answers the call, you can talk a while with your colleague and finally accomplish the transfer by clicking same above icon for a second time
- If needed, you can easily swap focus from calling party to transferring party by selecting relevant entries on "Current call" panel
- If transfer attempt fails, Attendant Console stores destination number into "Call for" column, allowing the operator to read call recipient while retrieving the call from parking, without having to manually add a note.



Toggle between active calls

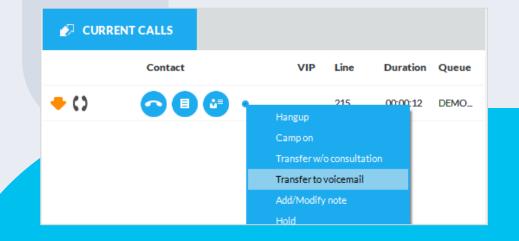
• Through the CURRENT CALLS panel, you can toggle between multiple active calls, doubleclicking on a call to set on hold and activating the selected one

CURRENT CALLS						
	Contact	VIP	Line	Duration	Queue	
+ п	John Evans (3477772130))	215	00:01:29	DEMO	
•	Lorenzo Naldi (226)		215	00:00:08		



Transfer to voice mail.

- One of the options available from current call's pull-down menu is "Transfer to voicemail"
- This option works with Imagicle VoiceMail application (Cisco UCM only) or with a third-party voice mail service.
- In case of Webex Calling MT environment, this option transfers the call to native WxC Control Hub voice mail feature, by adding the prefix #55 to the internal WxC short number.



Parking a call.

- Once in a call, you can **park the call** using relevant PBX feature (if available), by clicking "P" button (squared blue) or by drag & drop active call with mouse. Call will be moved from "Current Calls" window to "Call Parked" window
- Caller party will hear a tone or music
 - to retrieve the call from parking area, just doubleclick on parked call item, use right-click pull-down menu option or use the appropriate Hot-Key
- Please be aware that a parked call can be picked-up by other agents too

P iP iii						
P CALL PARKED						
Parked on	Contact	VIP	Duration	Parked from		
50150	John Evans 3477772130		00:01:01	Bernardo Federigi (215)		



Camp On.

Camp-On Call Parking.

- **Camp-On** is a unique Imagicle feature which allows you to perform a queue-assisted call transfer to a busy extension
 - By clicking blue-squared icon, you can select transfer destination and move the call into Camp-On queue, with relevant welcome prompt and MoH.
 - Once destination number becomes available and call is answered, call transfer is automatically accomplished, without any further intervention.
 - During Camp-On wait, call is visible in your "Call Parked" window and you can retrieve it by double-clicking on call item.

	ů* (8		0	
P CALL PARKED				
Parked on	Contact	VIP	Duration	Parked from
226	John Evans (3477772130)		00:00:16	215
Q САМРО	N			×
loren				×
loren				



Conference.

Creating a conference.

- Once in a call, you can invite multiple caller parties (depends on PBX conferencing capabilities) in a conference call, including yourself.
 - By clicking below blue-squared icon, a pop-up window allows entering alphanumeric characters for contact lookup. Once colleague is selected, an outgoing call is issued (below example: to extension 231)
- Once the colleague answers the call, you can talk a while with your colleague and finally add her/him into conference by clicking again same below icon

CURRENT CALLS P CALL PARKED CONFER	ENCE	
Contact VIP Li Duration Que Contact	Company	Duration
- Conference _ 00:00:13 - John Evans (3477772130)	Future Com Inc	00:00:13
🔶 🍄 Elena Panzera (231)		00:00:13



Call Notes, Notifications, Emergency alerts

-

Call notes.

- While in a call, you can **attach a note to current call**. This is accomplished by clicking text icon (squared blue) and by adding text into pop-up window
 - If call is parked, the note is kept, as a reminder for the agent
 - Once call is transferred or terminated, note is saved in Call Registry
 - If you have multiple phone devices associated to operator's phone line, please advice your administrator to correctly associate them to relevant Attendant Console, to avoid losing note upon call park.

	CALLS									
	Contact		VIP	Line	Duration	Queue				
+ ()	John Evans (3477772130) Please help this customer!			215	00:01:10	DEMO-IT				
		-								

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Email and SMS notifications.

- **Email/SMS handling** allows you to send emails or SMS to customers and colleagues, based on predefined templates and including current call's information
 - By clicking (email) or (SMS), a pop-up window appears, prompting you to choose a template ("Call notification" in the screen sample) and enter the receiver's email address or mobile phone number
 - Message will be sent by pressing bottom-right "Send" button (squared blue)
 - SMS handling requires a subscription to an international SMS provider. See Attendant Console "Option" menu for further details.

		•	© (۵P				
IT CALLS					P CALL PARKED	🐝 CONFERE	NCE	
Contact	VIP	Li	Duration	Que	Contact		Company	Duration
Conference		-	00:00:13		🔶 🍄 🛛 John Evans (3477772	130)	Future Com Inc	00:00:13
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				Call	notification			*
				jol	hn.smit@gmail.com			×
					n Evans from Future Co ase call back at 347777		d looking for yo	U
				Opti	ions		SENE	-

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- ()

Trigger an emergency alert through the Panic Button.

Red Panic Button available on top-right console interface.

- Can trigger different alert notifications through Imagicle Emergency Notification application
- Can trigger a phone call to any emergency number
- Can be hidden to each operator or globally

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000019	-1384458438	New Deals Inc.	Sales														
000034	3471238567	wile from	Sales														
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wanny	Fram	Cardant	Quese	140	Antone			New		Extension	Department	Cost Contar	Hable	Other	E-mail	Plates	
0000.34	0123456789		Neprt				0	Bernards Federag	13	330	Supert	Beppert	+253230(3+9907)	Mine	Appropriation		
0000.24	32345498732	New Deals Inc.	Bagert				0	Meta-Certi		304	DEV	DEV	+29322+567892	Veragin	de-Datestation		
0000.22	33441200033	Hite Scare	Sales					Medined/Neck		454	Flored	Hotel	+1934A4543217		headpartenducion		



Call Recording integrations.

If Imagicle UC Suite (Cisco UCM or Webex Calling DI only) includes a Call Recording license, then you can trigger current conversation recording from Attendant Console. Works with any phone registered to your PBX and associated to Attendant Console, including Webex Desktop clients.

While in a call, you can click on Record button to start & stop call recording. See below:



Call Recording.

Console informs you in real time that call recording is in progress, together with recording time.

Current recording can be temporarily paused by pressing Mute button, to comply with PCI-DSS regulations. See below:



Console informs you in real time that call recording is paused.



Hotkeys.

-

Hot Keys Management.

- Special keyboard shortcuts are defined by default in Attendant Console. Those shortcuts, named "HotKeys", can be listed by pressing button available on top-right main console window
 - HotKeys allows you to quickly access many call related functionalities
 - "Global" HotKeys are accessible when console runs in the background
 - All HotKeys are fully customizable from specific "Manage HotKeys" option, available into top-left pull-down menu.

	HotKeys		
	Next call	Ctrl + N	
~	Search colleagues	Ctrl + F	
~	Search contacts	Ctrl + E	
~	Advanced Search colleagues	Ctrl + Shift + F	
~	Advanced Search contacts	Ctrl + Shift + E	
~	Panic button	Ctrl + Alt + S	Global
	CHANGE HOTKEYS	PRINT LIST	SAVE CANCEL
_	CHANGE HOTKEYS	PRINT LIST	SAVE CANCEL
	CHANGE HOTKEYS	Call to Italy Stefano Raffaelli Imagicle spa	SAVE CANCEL × 328387615: •
		Call to Italy Stefano Raffaelli	×



Colleagues tab - BLF

Colleagues tab.

 "Colleagues" tab shows the list and info of your colleagues, with their real-time telephony status (BLF), rich presence status from Cisco Unified Presence Server, Webex and Microsoft Teams, calendar info and pictures (if imported from AD/LDAP). It is possible to start a "simple" search through the search-as-you-type box (blue-squared below), select fields to display and drag&drop columns to change display order

👪 col	COLLEAGUES 🔐 CON		S	REGISTRY		MONITOR	SALES	🚔 SUPPORT		생겨 FRIENDS	
	andrea		8								
Presence	Name	 Extension 	Phone	Calendar	Mobile phone	Home phone number	Email	Department	Office	Cost Center	Notes
2	Andrea Rivaben In riunione	735	Ľ		3383577574		andrea.rivaben@imagicle.com	SoS	Treviso	Sales	Thanks fo
.	Andrea Sonnino Disponibile	731	K	0.0	+393663167851		andrea.sonnino@imagicle.com	SoS	Milano		
.	<mark>Andrea</mark> Valleriani Non disponibile	212	5	0-0	3357371298		andrea.valleriani@imagicle.com	Sales	Roma	Sales	
E.	<mark>Andrea</mark> Zerbinati In riunione	101108	5	0-0	+393348658214		andreazerbinati@imagicle.com	Dev			

Advanced Search on Colleagues tab.

• By clicking on blue-squared "Advanced search" button, you can search for colleagues by adding one or more filter on each available field. You can click on the black X icon to clean each filter.

👪 coi	LEAGUES		CONTACTS		REGISTR	۲Y	MONITOR	SALES	â	SUPPORT
٩٩]									
Presence	Name		Extension	Phone	Calendar	Mobile phone	Home phone number	Email	Depart	tment
	ale	⊗							sales	8
۰	Alexa Gray Disponibile		105107	C				alexa.gray@imagicle.com	Sales	
	Rami Alemam Disponibile		104201	u				rami.alemam@imagicle.com	Sales	

Search in Colleagues tab

- It is possible to search for a colleague name, number or department by using both simple and advanced search and pressing Enter or "zoom lens" button. Returned search results are including entries with any diacritic marks associated to same letter. As an example, if you search for "Muller", search results include Müller, too.
 - You can perform an exact search by using quotes
 - It is also possible to sort the list by any column, change list layout from "Display List" pull-down menu and finally choose columns to be shown by selecting them from "Show" pull-down menu
- A square icon on top right allows window detachment from Attendant Console main GUI and full screen display
- To call a contact in the list, simply double click on any phone number
- If an alphanumeric custom field is populated with a web URL and you click on

 icon appearing when you point it with the mouse, it automatically invokes a web browser. Maximum field size is 255 characters

Fly Search through all contacts

- Fly Search hotkey (<CTRL>+2 default hotkey) allows you to search for contacts across Colleagues, Contacts and Favorites tabs, by entering text or numbers in the search field. Search includes Names, Surnames, phone numbers fields. Returned search results display entries with any diacritic marks associated to same letter. As an example, if you search for "Muller", search results include Müller, too.
- Search results appear as you type data into the search field, and they are divided into two categories: "Favorites and colleagues" and "Other contacts".
- Fly search does not include local contacts from Outlook, Excel files or ODBC databases.

	SEARCH CONTACT						×	
	mas						8	
s	★ FAVORITES AND	COLLEAGUES					î	
rch co	Massimiliano Brescacin	Colleagues	DEV	•	18	757		
	Massimo Di Puccio	Colleagues		•	18	210	0-0	E
) Elisab	Massimo Di Puccio	Colleagues				3486022386		el
Marco	Tommaso Fioravanti	Favorites		•		229		m
Ettore	Massimiliano Picchi	Colleagues	Sales	•		211	Ċ	et
Fabien	Massimiliano Picchi	Colleagues	Sales			+971569415981	5	fa

Six telephone status.

Call forward

- Indicating that calls to the user are forwarded to another number, specified in the "Forwarded to" column
- You need to enable "Forwarded to" column from "Show" menu.

Forwarded to Voice Mail

• Indicating that calls are transferred to personal voice mail

Do not disturb

• Indicating that user is currently not available can't answer to calls

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👪 COL	LEAGUES	🛍 CON	TACTS	C REGI	STRY MONITOR	🛧 FA	VORITES
Q Searc	ch colleagues		٩,				
Nar	me	•	Extension	Department	Notes	Cost Center	Mobile phone
A Anta	ar Ahmed	5	404	Support		Support	
A Anti Avai	ignano Aldo ilable	Ľ	726	Support		Support	3311775125
Assi In a r	il Anas meeting	6	401	Sales	Anas is not available today (Giorgio Barsacc	Sales	+97155554733
B Bars @Cli	sacchi Giorgio IscoLive till 1/2	6	227	Sales		Sales	3428968506
	i Maurizio ilable	×	732	DEV	Team plan 2019 (Christian Bongiovanni)	DEV	3311779183
	ti Matteo ilable	۲,	239	DEV			
Bias Awa	sci Giuliano ay	\bowtie	225	DEV	In a meeting (Bernardo Federigi)	DEV	3497447619
🕻 Ava	ailable		(@	Busy	🔀 Call Forw	vard*	
OD 2	not disturb		C 1	Not Available	e 🛛 🖂 VoiceMa	il Forward*	

*status available only on Cisco UCM/HCS/Webex Calling Dedicated calling platforms



Imagicle | 50

Microsoft Calendar integration.

Real-time calendar information that allows you to always know your colleague's daily availability.

- From Microsoft Exchange or Office 365 email services
- Available on Colleagues, Favorites and Search panels
- Current day detailed information by hovering on the calendar icon
- 5 dedicated available/busy status icons that suggest the next available slot

QEQ	Search colleague	s	٩					
resence	Name	▲ Extension	Calendar	Phone	Office	 Mobile phone	Home phone number	Email
	Palmerini Ferruccio	206	Now BUSY Today the cl	osest free slo	ot is at 1:00 PM			ferruccio.palmerini@i
	Panzera Elena	231	MON 6 JUL 2020 11:00 AM - 1:00 PM					elena.panzera@imagi
9	Parente Enzo	733	HR review			 +3460833509		enzo.parente@imagic
	Perucci Emanuele Available	241	3:30 PM - 4:30 PM Review offerta Wael					emanuele.perucci@in
	Picchi Massimiliano	211	3:00 PM - 4:00 PM Translation flow - A desig	gn experiment t	hat needed	+971569415981		massimiliano.picchi@
	Popinel Thomas	234						thomas.popinel@imag
	Pozzobon Loris Available	736						loris.pozzobon@imag
8	Prando Massimiliano	205	1-1-1-	•	Viareggio			massimiliano.prando
	Radwan Omar Available	204		•	Viareggio	+3356584915		omar.radwan@imagic
	Raffaelli Stefano Available	221	C	•	Viareggio			stefano.raffaelli@ima
	Ravasio Michel		dada.	-				

0

elsewhere

Out

of office

Tentative

Busy

Free

+

Colleagues tab additional features.

- A right-click on any Colleague displays a pull-down menu which allows you to perform several operations:
 - Call the contact
 - **Change his/her picture**. If pictures are imported from AD/LDAP, you can replace them with another JPG/BMP picture from your local archive. New picture is displayed in local client and it won't be propagated to other agents' client. See example on right side.
 - Send email/SMS to colleague
 - Add a note to a contact: Through a pop-up window, you can enter a text message, with a colored background, that will be shown on ALL agent's console. See example on the right

Select contact picture		ск 		
Name	•	Extension	Department	Notes
Name Federigi Bernardo Available	•	Extension 215	Department Marketing	Notes cisco live (Francesco Iuliano)
Federigi Bernardo	•			



Contacts tab.

Contacts tab.

- "Contacts" panel shows the list of external contacts included into a personal directory and a shared directory available to all operators. If Contact Manager license is enabled, it allows the access to all Corporate Personal/Department/Public directories. Moreover, each operator can locally import contacts from Outlook, CSV file or other ODBC sources.
- It is possible to start a "simple" search through the search box (blue-squared below), select fields to display and drag&drop columns to change display order.

ŝ	COLL	EAGUES		CONTACTS	¢	REGISTRY		🗑 MON	ITOR	★ FA	VORITES							
ſ	् matth	ias		8 Q	CREATE NEW C	ONTACT									33 cont	acts	Show ∃	
		Name	Phone	Mobile ph	Home pho	Private m	Fax	Company	Office	Email	VIP	Address	Salesforc	Account		✓ Co✓ Na		
2	MA	Matthias_						Sigma Ch_		matthias_			0032000			Y Ph		
2	MB	Matthias_	+491726_	+491726_				VODAF_		matthias_			0035700_					
2	MB	Matthias_	+390472_				+390472_	Leitner S_		braunhof_						✓ Pri✓ Fat		
2	MD	Matthias_	+493725_				+493725_	Compute_		matthias_						< со		
2	MH	Matthias_	+413153_	+417982_				Levantis		matthias_			003D00_			✓ Of ✓ Em		
2	MH	Matthias_	+498932_	+491743_			+498931_	Dimensi_		matthias_			003D00_			✓ VIE ✓ Ad		
h	МК	Matthias_						Stemmer_		matthias			003D00_			🖌 Sa		
2	МК	Matthias_	+494052_				+497118_	NextiraO_		matthias_			003D00_			Ac	ount Manage	
2	MK	Matthias_	+494052				+497118_	NextiraO_		matthias			003D00_					

Advanced Search on Contacts tab.

By clicking on blue-squared "Advanced search" button, you can search contacts by adding one or more filter on each available field. You can click on black funnel icon to clean all filters.

ů	COLL	EAGUES	🏜 CONT	ACTS	🕒 RE	GISTRY	0	MONITOR		S
Ð	٩	EQ T x								
		Name	Phone	Mobile ph	Home pho	Private mo	Fax	Company	Office	Email
		andrea 🛛 🕅						next 🛛	•	
2	AB	Andrea Bianchi	051419	3351859			0514193	Next-Era Prime S.p.A. (e		andrea.bianchi
2	AF	Andrea Fioravanti	+39055	3357267			+390553	Next-Era Prime S.p.A. (e	Via Provincial	andrea.fiorava
2	AM	Andrea Montalti	054738					Nextmedia srl	Via Ravennat	andrea.montalt

Contacts tab.

You can directly **search** for a **contact name, number** or **company** through a simple or advanced search by clicking Enter or the "zoom lens" button.

- Returned search results are including entries with any diacritic marks associated to same letter. As an example, if you search for "Muller", search results include Müller, too.
- You can perform an exact search by using quotes
- Advanced Search does not return results coming from locally imported contacts (Excel, Outlook, ODBC, ..)

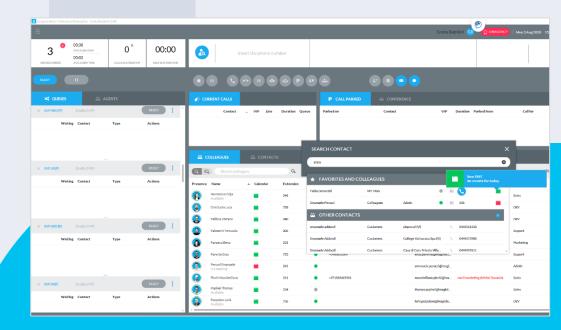
You can **sort the list** by any column, **change list layout** from "Display List" pull-down menu **and choose what columns to be show**n by selecting them from "**Show**" pull-down menu.

- A square icon on top right allows window detachment from Attendant Console and full screen display
- To call a contact, double click on any phone number

"Fly Search" button.

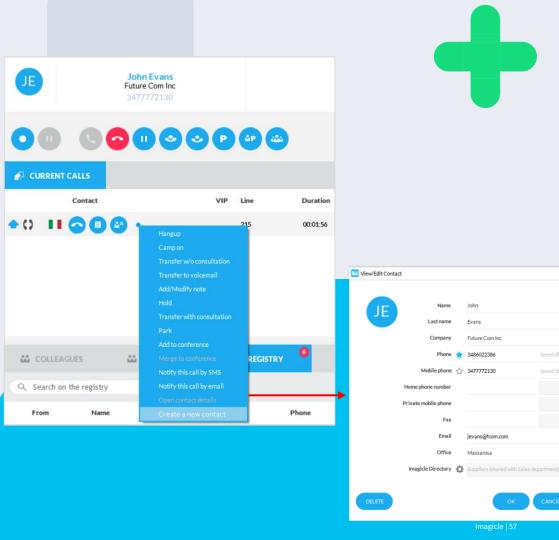
- The "Fly Search" button, displayed on top-center of Attendant Console , allows you to:
 - Search for contacts across Colleagues, Contacts and Favorites tabs, by entering a text or numbers in the search field.
 - Search covers all contact fields and it is leverages "Starts with" algorithm within each field.

Results are displayed split into two categories: " Favorites and colleagues" & "Other Contacts".



Add a new contact.

- Just a click to add contacts through an easy form
 - During a call
 - From call notify popup
 - From Contacts panel
 - From calls Registry
 - ...
- Speed dials and custom fields are configurable too, if enabled



+

Modify.

- Modify (or delete) your contacts in personal and shared directories
 - From contact directory
 - From call registry
 - During a call
 - ...
- Speed dials and custom fields are configurable, too

COLLEAGUES			JES	🛍 CONTACTS	REGISTRY	MONI [®]	TOR	ORITES		
Q Search on the			he registry			70 events	All events ≡	Last 7 d	ays = 🔮	
	From		Name	Phone	Company	Notes	Data	*	Duration	
8	•	Italy	John Evans	3477772130 Call	Future Com Inc		01/0	2/2019 1	00:00:00	*
٠		Italy	John Evans	Open contact details	Future Com Inc		01/0	2/2019 1	00:00:44	1
٠		Italy	John Evans	View/Edit contact Delete contact	Future Com Inc		01/0	2/2019 1_	00:00:29	7
٠	н	Italy	John Evans	Add/Modify note Add to Favorites	Future Com Inc		01/0	02/2019 1	00:18:12	
8	n	Italy	John Evans		Future Com Inc		01/0	2/2019 1	00:00:00	
•		Italy	John Evans		Future Com Inc		01/0	2/2019 1	00:00:55	
٠			Giuliano Biasci	Send contact			25/0	01/2019 1	00:00:35	



Open CRM form.

If "CRM Screen pop-up" feature is enabled in Attendant Console options, you can manually open a contact's CRM form by selecting relevant entry in pull-down menu.





Registry tab.

Registry tab.

"Registry" panel shows the list of your incoming, outgoing and missed calls from/to your agent's phone. Each call even<mark>t is repre</mark>sented with a specific-colored icon, depending on call direction or missed call. If a note has been added during the call, it is displayed in the relevant "Notes" column.

ů	COLLE/	GUES	CONTACTS	REGISTRY	MONITOR	★ FAVORITES		
9	Search o	n the r	egistry				83 events All events	≡ Last 7 days ≡ 🎍
	From		Name	Phone	Company	Notes	Data 👻	Duration
٠		Italy	errani-marittima	058494323	32 Errani		01/02/2019 15:52:13	00:02:49
٠		Italy	John Evans	347777213	30 Future Com Inc	:	01/02/2019 15:44:41	00:00:24
٠		Italy	John Evans	347777213	30 Future Com Inc	:	01/02/2019 15:30:31	00:00:33
٠		Italy	John Evans	347777213	30 Future Com Inc		01/02/2019 13:06:07	00:01:10
8		Italy	John Evans	347777213	30 Future Com Inc	:	01/02/2019 13:05:32	00:00:00
٠	•	Italy	John Evans	347777213	30 Future Com Inc		01/02/2019 12:29:58	00:00:55
8		Italy	John Evans	347777213	30 Future Com Inc	:	01/02/2019 12:29:29	00:00:00

Registry tab.

You can directly search for specific phone numbers, contact name or company by the text box below the panel and pressing Enter.

- It is possible to sort the list by any column, select a specific event type by changing "All Events" to another pull-down menu option and finally choose the time frame for retrieving calls from the registry by replacing default "Last 7 days" with a different menu option.
- If Imagicle Call Recording is in use, you can click on icon to directly access Imagicle web portal, view the list and listen to own recordings
- To call a contact, just double-click it or right-click on any registry entry and select "Call" from pull-down menu
- To view/modify contact details, select "View/Edit Contact" from pull-down menu



Call Monitor tab.

Call Monitor tab.

"Monitor" panel is a three-windows panel which summarize phone activities you performed during a specific time frame, selectable from top-left pull-down menu (in below examples: "Today" blue-squared) This is a display-only panel, for monitoring purposes.

🚨 CONTACT	rs 🕒 Registr	8Y 🚯 N		FAVORITES							
			00		Today						
			CALLS								
00:27:53	00:00:56	3	00:02:08	00:00:43	21	00:25	:45	00:01:14			
total calls duration	average	total calls	total duration	average	total calls	total duration		average			
Total calls	Total duration	# contact	company number	tot. dur. avg. dur.	# contact	company	number	tot. dur. avg. dur.			
3	00:02:08	3 John Evans	Future Com Inc 3477772	130 00:02:08 00:00:43	10 errani-marittima	Errani	0584943232	00:04:15 00:00:26			
21	00:25:45				9 John Evans	Future Com Inc	3477772130	00:21:30 00:02:23			
6					1		50152	00:00:00 00:00:00			
					1 Lorenzo Naldi		226	00:00:00 00:00:00			
	O0:27:53 total calls duration Total calls 3 21	OO:27:53 OO:OO:56 total calls duration average Total calls Total duration 3 00:02:08 21 00:25:45	O0:27:53 O0:00:56 3 total calls duration # contact 3 000208 3 John Evans 21 002545	INCOMING CALLS O0:27:53 O0:00:56 3 O0:02:08 average total calls total duration total duration Total calls Total duration # contact company number 3 00:02:08 3 John Evans Future Com Inc. 3477772 21 00:25:45 3 John Evans Future Com Inc. 3477772	Incoming calls O0:27:53 O0:00:56 3 O0:02:08 O0:00:43 average total calls total duration average Total calls Total duration restance company number tot.dur. avg.dur. 3 00:208 3 John Evans Future Com Inc 3477772130 00:20:80 00:00:43 21 00:25:45	Incoming calls Incoming calls Outgoing calls 00:27:53 00:00:56 3 00:02:08 00:00:43 21 total calls duration average # contact company number tot.dur. average # contact 3 00:02:08 3 John Evans Future Coming: 3477772130 00:02:08 00:00:43 # contact 10 errani-maritima 21 00:25:45 6 1 1 1	Incoming calls Incoming calls OUTGOING calls 00:27:53 00:00:56 3 00:02:08 00:00:43 21 00:25 total calls duration average total calls total duration average 1 of and the company number tot.dur. avg.dur. # contact company number tot.dur. avg.dur. # contact company 10 erani-maritima Erani 1 00:25:45 1 1 1 1 1 1 6	Image: Control calls Image: Control calls <th< th=""></th<>			

Call Monitor tab.

- First "Global view" window shows a summary of ALL your incoming/outgoing/missed calls counters, including average call length and total calls duration.
- Second "Incoming calls" window shows your incoming calls traffic, including average call length, total calls duration and last 5 incoming calls
- Third "Outgoing calls" window shows your outgoing calls traffic, including average call length, total calls duration and last 5 outgoing calls

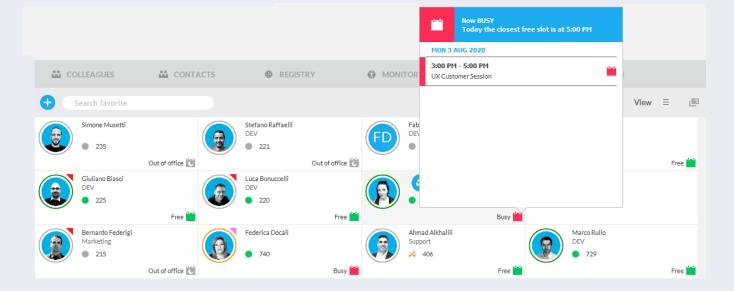


Favorites panels.

Favorites panels.

"Favorites" panels have been added in order to allow you to quickly access most frequently called contacts and colleagues, split into several user-customized panels. Colleagues are shown together with Calendar information.

• You can create and populate as many favorites' tabs as you like, using relevant option in Attendant Console settings



Favorites panels.

To manually **add new contacts** into favorites panels, you can click on top-left "+" icon and enter contact info and numbers

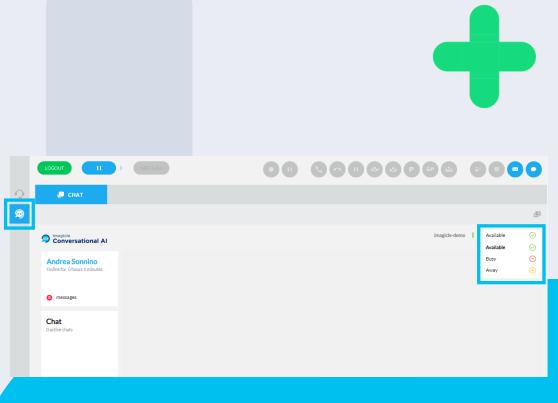
- To **add existing contacts** from "Colleagues", "Contacts" or "Registry", you can right-click on any entry and select "Add to favorites" from pull-down menu
- It is possible to directly search for a contact name, number or company by the text box below the panel and pressing Enter
- It is also possible to change list layout from top-right pull-down menu: different grid options are available.
- A square icon on top right allows window detachment from Attendant Console and full screen display
- To call a contact, simply double-click on any item in the panel



Chat Panel.

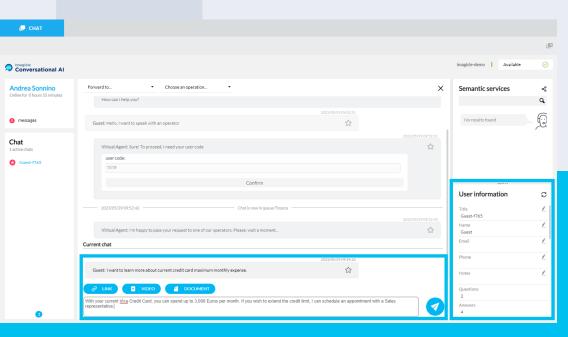
Chat Integration.

- If your Imagicle subscription includes the **Conversational AI** cloud-based application, you can interact with your customers or partners not only by phone calls, but also through a chat channel, in turns integrated with the most common chat clients and services available in the market, like:
 - Whatsapp
 - Telegram
 - Facebook
 - MS-Teams
 - Webex
 - etc.
- When you select the top-left chat icon, a new window pops-up, allowing to set yourself as Available, Away or Busy
- Chat login is automatic and relevant service is displayed on top-right (imagicle-demo in screenshot sample)
- Chat panel can be hidden from OPTION menu, if not in use.



Chat Integration.

- Once a new customer contacts the Company via chat, the relevant transaction is forwarded to the first available "blended" operator, who can start replying to customers queries.
- Customer's data, if already available into customer's DB, are displayed in "User information" right panel. Operator can also manually fill the user's details.
- During the chat transaction, operator can also deliver documents, videos and web link to address customer's request.
- Whole chat progression is available on operator's interface, and she/he can scroll up & down to view previous messages.



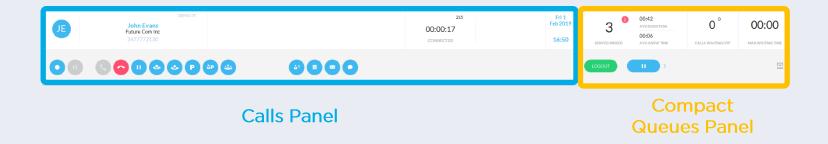


Compact layout.

Attendant Console compact layout.

Ideal for inbound call center agents

• Compact docked bar on top of the screen To toggle between compact/full layout, just click on top-right triangle icon (red-squared below)





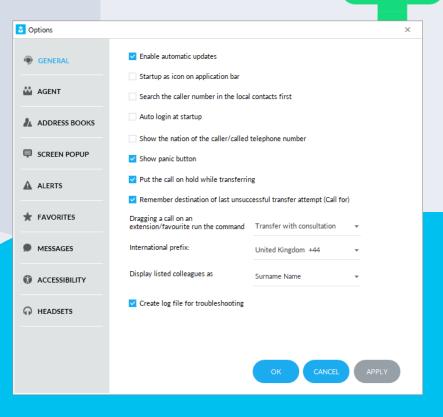
Imagicle Attendant Console

Settings.

General settings.

- Attendant Console settings are accessible from topleft pull-down menu

 Options
 - Within the same pull-down menu, you can also select the console **language** out of 8 available languages
 - Moreover, "Manage HotKeys" is also available for customizing keyboard shortcuts
- First "General" tab allows you to setup several parameters related to console usage like:
 - app auto-run
 - drag & drop for call transfer
 - local international prefix
 - "Call for" missed call transfer feature
 - Enable/disable red Panic Button on top-right
 - Others...



+

Agent settings.

- "**Agent**" tab allows you to setup several parameters related to Agent like:
 - auto-login at startup
 - auto-logout at shutdown
 - Manage automatic pause on windows session lock/unlock – PC sleep/wakeup
 - Enable configuration popup upon status changes

3 Options	د	ĸ			
GENERAL	Set ready status to All Queues at startup				
AGENT	Auto Logout to All Queues at shutdown Set in pause automatically on:				
ADDRESS BOOKS	Windows session lock				
SCREEN POPUP	PC sleep				
ALERTS	End pause automatically on:				
★ FAVORITES	PC wakeup				
MESSAGES	Enable confirmation popup on status change (ready/logout or pause/end pause)				
ACCESSIBILITY					
HEADSETS					
	OK CANCEL APPLY				

Address Book settings.

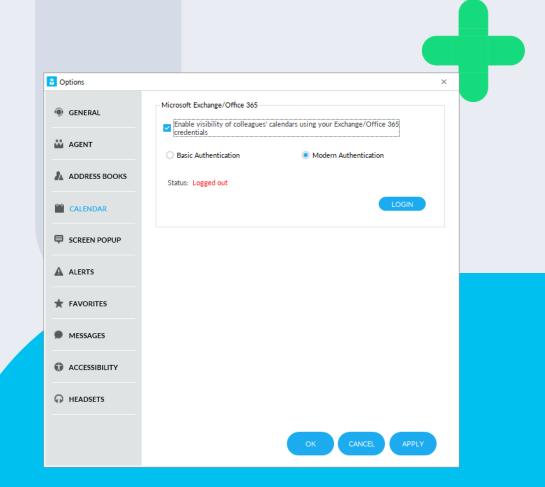
- "Address Book" tab allows you to locally import external contacts into "Contacts" panel. In example here next, console can be instructed to search contacts directly into Outlook client
 - Contacts imported from this tab will be available only to you (local data)
 - Shared external contacts are supported as well, leveraging Imagicle **Contact Manager** application or a shared directory for Attendant Console operators only.

Coptions		×				
GENERAL	SPEEDY MICROSOFT SALESFORCE CONNECT PHONE BOOK					
AGENT	Exchange 2007					
ADDRESS BOOKS	Exchange Url: http://exchange.dom.com/EWS/Exchange.asmx					
SCREEN POPUP	NOTE: compatible with Exchange 2007 or later. CHECKCONNECTION					
ALERTS	Outlook					
★ FAVORITES	NOTE: compatible with Outlook 2000, 2003, 2007 or later.					
MESSAGES	Outlook Express					
ACCESSIBILITY	NOTE: compatible with Outlook Express, Windows Mail, Windows Contacts and Internet Explorer 40 or later.					
	OK CANCEL APPLY					

Calendar settings.

- "**Calendar**" tab allows you to configure the connection to Microsoft Exchange calendar, to import real-time calendar status of your colleagues
 - MS-Exchange or Office 365 own credentials are required
 - You can choose between "Basic" EWS-based or "Modern" OAuth2-based authentication methods
 - The "Login" button allows to initiate the connection to Microsoft Calendar service

Please be aware that Basic authentication is under dismission by Microsoft, so we strongly suggest to pass to OAuth2 more secure authentication method.



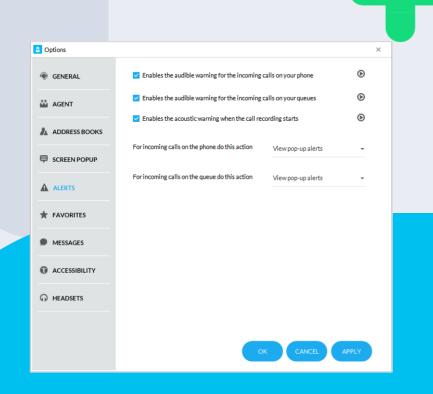
Screen PopUp settings.

- "Screen PopUp" tab allows you to trigger an external third-party application upon incoming and/or outgoing call.
 - The external app can be web-based or thick client-based.
 - In both cases, Attendant Console forwards some parameters related to current call, settable by clicking on "Configure" button.
 - Call parameters including call direction

Options × Enable screen popup from local address book source program (if available) GENERAL Enable screen popup of a custom application (CRM, ERP, ...) Application Credentials (if required): Magent Agent User name: ADDRESS BOOKS Password: CALENDAR Open Application automatically when: The phone rings SCREEN POPUP The conversation starts / the call is answered The call ends A ALERTS Only if the number is associated with a Contact Manager contact Apply only for: Internal and External calls **TAVORITES** Incoming/Outgoing calls MESSAGES For incoming calls, only those coming from a queue ACCESSIBILITY Action: Open an url HEADSETS

Alerts settings.

• "Alerts" tab allows you to customize the way to be alerted upon incoming calls. Choices include pop-up window, bring console foreground, audible alerts or just do nothing.



Favorites settings.

 "Favorites" tab allows you to define customized favorites tabs for storing frequently used contacts. You can assign personalized name and choose from several predefined icons

Options		x
GENERAL	Manage favourites tabs:	
AGENT	Name	MOVEUP
ADDRESS BOOKS	Sales	ADD
CALENDAR	Support	EDIT
SCREEN POPUP	456 Friends	
	Parenti 🧾	
ALERTS		
MESSAGES		
ACCESSIBILITY		
		OK CANCEL APPLY

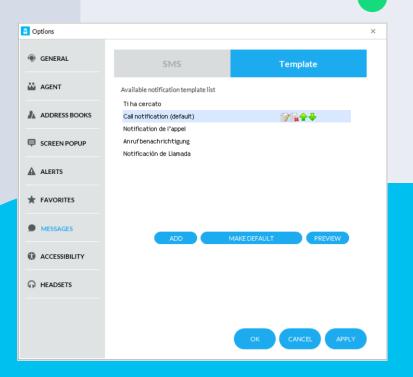
Messages/SMS settings .

- "Messages/SMS" tab allows you to enter subscription data related to one of four supported international SMS providers:
 - Vola.it
 - Nexmo.com
 - TextMagic.com
 - EasiSMS
 - QuesCom
- SMS feature requires an Internet connection to provider

Options				×
GENERAL	SMS		Template	
📸 AGENT	Select the provider to use for	sending SMS		
ADDRESS BOOKS	SMS Service Provider	EasiSMS	; -	
SCREEN POPUP	Sms sender: (max 11 digit)	Imagicle		
ALERTS	User: Password:	Andrew		
	Gateway address	easisms.		
MESSAGES				
ACCESSIBILITY				
• HEADSETS				
			OK CANCEL	APPLY

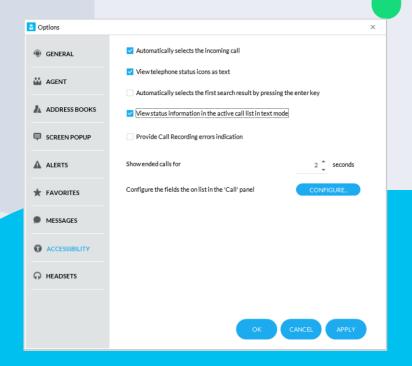
Messages/SMS templates.

- "Messages" tab allows you to add/modify/remove specific templates to be used for sending email or SMS.
 - Each template can include several call-related parameters like date/time, caller phone number and name, queue name, etc.



Visually impaired support.

- Imagicle Attendant Console console, in its "Professional" version, has been specifically designed to support visually impaired operators.
- It has been successfully tested with best in class software tools for short-sighted and blind users, like:
 - JAWS Screen Reading software for Windows
 - ZoomText Magnifier
- Attendant Console Professional has been certified by "Visiondepth", the Italian Institute for visually Impaired personnel.
- A specific "**Accessibility**" tab is available in Attendant Console settings, to enable simplified actions and display options, supporting visually impaired users
- Imagicle Attendant Console Professional, in a MS-Teams telephony environment, must be associated to a Poly SIP desk phone. It can't be used together with MS-Teams client.







Let's do something Imagicle.

Together.

CONTACT US